

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of July 11, 2006**

- I. **ROLL CALL:** Chair Richard Suitor, Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and James Wilson. Also present were Manager Allard, Superintendent of Public Works Bill Lyon, and Evan Detrick (Dubois & King).

Chair Suitor called the meeting to order at 7:00 p.m.

- II. **PUBLIC PARTICIPATION (Scheduled): None.**

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **June 27, 2006 (Regular Meeting).** Motion by Trustee Wilson, seconded by Trustee McCarney, to approve the minutes. **Motion passed 4-0-1, with Trustee Hambleton abstaining.**

b. **Approval of Bills**

1. **Warrant #02-07.** Motion by Trustee Wilson, seconded by Trustee Hambleton, to approve Warrant #02-07 in the amount of \$298,291.71. **Motion passed 4-0-1, with Trustee McCarney abstaining.**

- c. **Village Common Scoping Project update (Evan Detrick, Dubois & King).** A draft report was submitted to the Village and Vermont Agency of Transportation (VTrans). The grant maximum that can be requested is \$300,000. Northfield would have to put forth 20%, which would give us a total of \$360,000 spending. Mr. Detrick has broken the entire project into three phases. The first phase is the retaining wall and south Common; the second phase is the north and west Common; the third phase is the side streets outside of the Common. Mr. Detrick is expecting the total of the three phases to be \$930,000. The inspector would be an independent inspector that Northfield contracts with to ensure things are being done properly; this would be required by VTrans. Trustee McCarney is concerned that the phases are not meeting the priorities. The priorities are the retaining wall and the traffic on Main Street and the corner turning onto Depot Square. Motion by Trustee McCarney, seconded by Trustee Wilson, to authorize the Manager to submit the grant application based on this study. **Motion passed 5-0-0.**

- d. **Special Village Meeting Warning (Project 10).** There has not been a draft yet. We are awaiting changes in the wording.

- e. **Northfield Observances Requests.** Motion by Trustee Wilson, seconded by Trustee Hambleton, to approve the request for use of the Common on Labor Day Weekend, as usual. **Motion passed 5-0-0.**

IV. **REPORTS**

a. **Village Manager**

1. **Northfield Municipal Plan update.** We will be submitting an application for a grant to update our Municipal Plan.

b. **Committee Reports.** None.

c. **Miscellaneous**

1. **Efficiency Vermont.** Manager Allard met with Efficiency Vermont a while ago; at this point, they do not have a plan in place and have not gone further on this.
2. **Trustee Training and Tours.** Manager Allard will set up a tour schedule. There also will be a Trustee Retreat coming up.

V. PUBLIC PARTICIPATION (Unscheduled): None.

VI. EXECUTIVE SESSION: Motion by Trustee Wilson, seconded by Trustee McCarney, to go into executive session and invited the Manager for a limited time and the Chair of the Board of Town Selectmen for its entirety. **Motion passed 5-0-0.**

The Board went into executive session at 7:45 p.m.

Motion by Trustee Wilson, seconded by Trustee Hambleton, to come out of executive session.
Motion passed 5-0-0.

The Board came out of executive session at 8:31 p.m. No action was taken

VII. ADJOURNMENT. The Board adjourned without objection.

The Board adjourned at 8:31 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next scheduled meeting.